Supported Return To Training (SuppoRTT) flowchart

3 months prior to leave date

 Trainee to meet with TPD or ES or College Tutor to complete Form 1 three months prior to anticipated leave date (This form is to be returned by the trainee)

3 months prior to return date Trainee to meet with TPD or ES or College Tutor to complete Form 2 three months prior to anticipated return date. (This form is to be returned by TPD or ES or College Tutor)

2 weeks after returning

 Trainee to meet with TPD or ES or College Tutor to complete Form 3 two weeks after returning to training. (This form is to be returned by TPD or ES or College Tutor)

Funding Requests • Form 4 should be returned at the point at which the trainee has identified specific courses to attend and / or at the point that a period of enhanced supervision has been agreed. (This form is to be returned by TPD or ES or College Tutor)

Evidence of attendance

 After attendance at each course / conference / event, the trainee must provide evidence of attendance to their employing Trust (Medical Education Managers) and to SuppoRTT.WM@hee.nhs.uk